

To all Members of the Council

MEETING OF THE COUNCIL

Your attendance is requested at a Meeting of Mole Valley District Council to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 12th FEBRUARY 2019 at 7.00 pm** for the transaction of the business set out in the following Agenda.

Karen Brimacombe
Chief Executive
Monday 4th February 2019

The Chairman would like to remind Members that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Council held on 4th December 2018.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non-pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

4. CHAIRMAN'S ANNOUNCEMENTS

5. PETITON RECEIVED FROM MR GRANT WOODHAM OF LITTLE BOOKHAM

The following petition has been received from Mr Grant Woodham of Little Bookham and signed by 641 people.

The petition states:

“Royal Mail are willing to conduct a consultation with residents to add 'Great' or 'Little' to the relevant Bookham KT23 postcodes so that our addresses are correct. MVDC have to give their approval for this consultation to take place, and have asked me to create a petition to gauge the level of support for this. Please sign if you support our village being addressed correctly by Royal Mail as 'Great Bookham' and 'Little Bookham'.”

One of the eligible signatories or a representative may address the Council for not longer than 5 minutes, and the address must be confined to explaining the subject matter of the petition.

The Leader of the Council or appropriate Cabinet Member may make a statement in response to the representative's address. This may not exceed two minutes, except with the agreement of the Council.

6. POLITICAL BALANCES/FORMATION OF POLITICAL GROUPS/COMMITTEE MEMBERSHIPS 2018/19

6.1 The Local Government and Housing Act 1989 contains provisions relating to political balance on Committees and Sub-Committees and seats have therefore to be allocated on them in proportion to the representation of political groups on the Council and in accordance with the wishes of the political groups.

6.2 Based upon the information currently provided to the Chief Executive the membership of the Council is as follows:

Conservative Group	Liberal Democrat Group	Informal Independent Group
Tim Ashton	Margaret Cooksey	Mary Cooper
Lynne Brooks	Stephen Cooksey	David Harper
Simon Budd	Joe Crome	David Hawksworth
John Chandler	Elizabeth Daly	Alan Reilly
Rosemary Dickson	David Draper	Garry Stansfield
Simon Edge	Paul Elderton	Patricia Wiltshire
James Friend	Raj Haque	
Mary Huggins	Bridget Kendrick	
Chris Hunt	Paul Kennedy	
Metin Huseyin	Tim Loretto	
Duncan Irvine	Claire Malcomson	
Tracy Keeley	Wayne Monkman	
Malcolm Ladell	Emma Norman	
Vivienne Michael	Clayton Wellman	
David Mir		
Richard Moyse		
John Muggeridge		
Paul Newman		
Corinna Osborne-Patterson		
Michelle Watson		
Charles Yarwood		
21/41	14/41	6/41

- 6.3 The Council is advised to review the representation of the Conservative, Liberal Democrat and informal Independent Groups to determine the allocation of seats to those Groups as set out on pages 9 - 10 of the Agenda. The Council is also advised to appoint Members to serve on those Committees in accordance with the wishes of the Groups as notified by the Leaders of the Conservative, Liberal Democrat and informal Independent Groups.
- 6.4 The Council is to advise the Committees that the principles of proportionality are to be applied by Committees at such time as they might appoint Members to time limited Sub-Committees and Joint Committees.
- 6.5 The Council is asked to **RESOLVE:**
- (1) That the Council notes that the membership of the political groups on the Council is a Conservative Group of 21, a Liberal Democrat Group of 14 and an informal Independent Group of 6.
 - (2) That the allocation of seats to the Conservative, Liberal Democrat and informal Independent Groups be on the basis that 25 seats are allocated to the Conservative Group, 16 seats are allocated to the Liberal Democrat Group and 7 seats to the informal Independent Group.
 - (3) That the proposals submitted by the Leaders of the Conservative, Liberal Democrat and informal Independent Group as shown on pages 9 and 10 of the agenda be approved.
 - (4) That the principles of proportionality be applied to Committees at such time as they might appoint time limited Sub-Committees and Joint Committees.

7 2019/20 BUDGET AND COUNCIL TAX RESOLUTION

The Cabinet at its meeting on 5th February 2019 will consider the 2019/2020 Budget and Council Tax resolution and has been asked to make the following recommendations to the Council for approval:

RECOMMENDATIONS TO COUNCIL:

- (i) That the proposed Budget for 2019/20, as outlined in Appendix A, be set at £9,533,000.
- (ii) That the MVDC element of Band D Council Tax for 2019/20 be set at £178.56, representing a 2.9% increase on 2018/19, in line with the Government announcement that Council Tax can be increased, without triggering a referendum, by up to 3.0%.
- (iii) That the proposed Capital Programme, as outlined in Appendix B, be approved.
- (iv) That the capital grants outlined in Appendix D, Tables 3, and 4 are approved for 2019/20.
- (v) That the budget allocation of the Small Grants Community Fund outlined in Appendix D Table 2 is approved.
- (vi) That the scope of the Small Grants Community Fund is expanded to accept applications for improvements to community buildings up to £5,000.
- (vii) That the Concurrent Service Payments for 2019/20 be noted.
- (viii) That the Section 151 Officer's statement concerning the 2019/20 budget and the medium term financial outlook for the Council be noted.
- (ix) That the level of Members' Allowances increases in-line with the Local Pay Award for Local Government Staff, as recommended by the Independent Remuneration Panel.

A copy of the report to be considered by the Cabinet on 5th February 2019 is attached at pages 11 - 56.

(Please note: The publication of this agenda has taken place prior to the meeting of the Cabinet. Members will therefore be advised of any changes to the proposed recommendations, as detailed above, at the Council meeting itself.)

8 MOLE VALLEY DISTRICT COUNCIL ANNUAL PAY POLICY STATEMENT FOR 2018-19 AND GENDER PAY GAP REPORT

To consider the report as set out at pages 57 - 70 of this agenda.

RECOMMENDATIONS TO COUNCIL:

- 1. To approve the Pay Policy Statement for the financial year 2018/19**
- 2. To note the figures which will be reported under Gender Pay Gap legislation**

9 RECOMMENDATION OF COMMITTEES

Audit Committee: 7th February 2019 - Treasury Management Strategy 2019/20 to 2021/22

At its meeting on 7th February 2019, the Audit Committee will consider the report attached at pages 71 to 146 of this agenda and has been asked to make recommendations to Council as set out below:

RECOMMENDATIONS TO COUNCIL:

- (i) To approve the Prudential Indicators for 2019/20 to 2021/22 contained within Appendix 2 and Appendix 3 to the main report, and paragraphs 10.8 to 10.9 of Annexe B, (Asset Investment Strategy);**
- (ii) To approve the Minimum Revenue Provision (MRP) Statement contained within Appendix 2;**
- (iii) To approve the 2019/20 Investment Policy contained in the Treasury Management Strategy (Appendix 3) and the detailed criteria included in Appendix 4;**
- (iv) To approve the Capital Strategy set out at Annexe A;**
- (v) To note the implementation of the Asset Investment Strategy, and the future management arrangements for the property portfolio arising from it, set out at Annexe B.**

(Please note: The publication of this agenda has taken place prior to the meeting of the Audit Committee. Members will therefore be advised of any changes to the proposed recommendations, as detailed above, at the Council meeting itself.)

10 CONSTITUTION AMENDMENT TO CONTRACT STANDING ORDERS

To consider the report as set out at pages 147 -174 of this agenda.

RECOMMENDATION TO COUNCIL:

That the revised Contract Standing Orders set out at Appendix 1 be agreed.

11 PROCESS FOR THE APPOINTMENT OF INDEPENDENT PERSONS 2019-2023

To consider the report as set out at pages 175 - 178 of this agenda.

RECOMMENDATION TO COUNCIL:

To note the process that will be followed for the appointment of Independent Persons under Section 28(7) of the Localism Act, 2011, for a four year term of office expiring in May 2023.

12 LEADER'S STATEMENT

The Leader will speak to the Council for up to 5 minutes.

13 REPORTS OF CABINET MEMBERS

To receive reports from Cabinet Members.

14 QUESTIONS TO MEMBERS OF THE CABINET

A period of up to 30 minutes is set aside for questions to Members of the Cabinet. Questions are to be received by the Democratic and Electoral Services Manager by no later than 10.00 am on the third working day immediately prior to the meeting (Thursday 7th February 2019).

15 MOTIONS

Motion 11/2018

COUNCIL TAX FOR CARE LEAVERS

Further to the motion submitted by Councillor Joe Crome and seconded by Councillor Claire Malcomson at the last Council meeting held on 4th December 2018, this matter will be considered by the Cabinet at its meeting on 5th February. A copy of the Cabinet report is attached at pages 179 to 182 of this agenda for Members' information.

If the proposal contained within the Motion is recommended to Council for approval, Council will also be asked to consider the following:

RECOMMENDATION TO COUNCIL:

To agree the application of the rules for implementing the Council Tax for Care Leavers scheme as set out in paragraph 3.1 of the report.

(Please note: The publication of this agenda has taken place prior to the meeting of the Cabinet. Members will therefore be advised of any changes to the proposed recommendation, as detailed above, at the Council meeting itself.)

Motion 12/2019

The following motion has been submitted by Councillor Vivienne Michael and seconded by Councillor Simon Edge:-

SURREY COUNTY COUNCIL'S MULTIPLE SERVICE CONSULTATIONS

This Council

Notes:

1. that Surrey County Council (SCC) has, alongside many other councils, had to reduce its overall budget by a significant amount. SCC's Medium Term Financial Strategy (published in March 2018) shows that between 2010 and 2018 it made £540m savings and efficiencies. It states that SCC needs to make further savings of £133m between 2018 and 2021. SCC's budgeted revenue expenditure for 2018/19 is £1,513m;

2. that SCC has recently consulted on further cost reductions and service reconfigurations affecting Children's Centres, Community Recycling Centres, Concessionary Bus Travel, Library and Cultural Services and Special Educational Needs and Disabilities. Further consultations are planned on other key service areas;
3. that since 2008/9 Mole Valley District Council has found innovative ways of improving service efficiency and reduced its budget by £10m with its budgeted revenue expenditure for 2018/19 being just over £9m. Importantly MVDC has achieved this reduction without reducing service levels. MVDC services have received a number of national awards and accreditations including 8 services receiving customer service excellence accreditation, and its housing service being awarded the National Practitioner support services Gold standard for homelessness. MVDC is proud of this achievement;
4. that MVDC has already resolved to write to its MPs requesting their support for a proper local government funding settlement for Surrey which reduces the need for unsustainable cuts in services.

Recognises:

1. the importance to members of the public of retaining essential SCC services such as those listed above at the levels of service currently provided;
2. that in many cases these services support the most vulnerable and in-need members of our community;
3. that while MVDC will support members of its community where it can, it has neither the legal powers nor the finances to compensate for SCC service cuts across Mole Valley.

Resolves in relation to SCC proposals relating to the services listed above, and future proposals, to:

1. continue to work with and support SCC where SCC's cost reductions and service reconfigurations can be seen to provide the same or better services to the people of Mole Valley;
2. not to support SCC's cost reductions and service reconfigurations where they can be seen to result in its withdrawal from or providing a lower level of services to the people of Mole Valley;
3. inform SCC, and local MPs that this Council will continue to lobby against any future withdrawal from service provision by SCC or reductions in SCC services to the people of Mole Valley;

Motion 13/2019

The following motion has been submitted by Councillor David Draper and seconded by Councillor Paul Kennedy:-

SURREY COUNTY COUNCIL'S MULTIPLE SERVICE CONSULTATIONS

This Council:

Notes

with regret that Surrey County Council has chosen to ignore the unanimously expressed views of this Council with regard to the recent consultations on the future of the Children's Centres and Community Recycling Centres as set out in our response to the consultations.

Resolves

to urgently undertake further discussions with the County Council to try to seek ways in which Mole Valley Council, the County and other appropriate organisations can work together to save the Children's Centre in Leatherhead and the Community Recycling Centre in Dorking from closure."

Motion 14/2019

The following motion has been submitted by Councillor Clare Malcomson and seconded by Councillor Elizabeth Daly:-

COUNTY COUNCIL MOVES

This Council:

Notes

1. that in December 2018 Surrey County Council announced that it intended to leave County Hall in Kingston for a new location in Surrey; that location to be identified as quickly as possible;
2. that a number of Boroughs and Districts within Surrey are actively recommending and promoting sites for the new County headquarters;
3. that as a consequence of permitted development regulations and commercial decisions Mole Valley has lost a significant number of businesses in recent years in Dorking and Leatherhead which has affected employment opportunities and the economy of both town centres;
4. that Mole Valley is ideally located in the centre of Surrey with potentially available sites in good locations with excellent rail and road communications.

Resolves

that the Mole Valley administration make a determined, serious and urgent effort to develop an effective strategy to invite and encourage the County Council to consider relocating its headquarters in Mole Valley on a site close to the centre of Dorking or Leatherhead.

Motion 15/2019

The following motion has been submitted by Councillor Duncan Irvine and seconded by Councillor Metin Huseyin:-

Pension Fund

This Council:

Notes that institutional investors have a key role to play in reducing climate change, by directing the funds which they manage away from businesses which cause high levels of pollution;

Welcomes:

- the opportunity, via its influence over the Surrey Pension Fund, to participate in the direction of investment away from polluting businesses and towards sustainable enterprise;
- the agreement of the Surrey Pensions Fund to the Border to Coast Pensions Partnership responsible investment policy, and the audit of the carbon footprint of the fund;

Recognises that notwithstanding environmental concerns, the Surrey Pension Fund must continue to generate returns which are sufficient to meet its obligations to those people whose retirement it provides for; and

Resolves to:

Write to the chairman of the Surrey Pensions Fund, to emphasise that:

- Whilst progress already made is most welcome, the Council sees this as the starting point of an ongoing strategy and looks forward to seeing further divestment from polluting businesses during the next municipal year; and
- The Council does not see the carbon footprint audit as a one-off analysis, but requests the Surrey Pension Fund to permanently include meaningful data on this subject within its Key Performance Indicators;
 - Invite the auditors of the Surrey Pension Fund carbon footprint to present their findings to the Council during a Members' seminar; and
 - Ensure that the carbon footprint of the Surrey Pension Fund will be a key matter for examination by the Audit Committee during the next municipal year.

16 URGENT ITEMS

To consider any items which the Chairman considers to be urgent.

If you require a copy of this agenda, any of the reports within it or a large print version of the agenda, please telephone Lucy O'Connell on 01306 879384 or e-mail lucy.oconnell@molevalley.gov.uk

NOTE: This meeting will be webcast for live or subsequent broadcast via the Council's internet site (www.molevalley.gov.uk). The whole of the meeting will be filmed except where there are confidential or exempt items. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting. The Chairman of the meeting has the discretion to terminate or suspend filming/recording if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.