

# Minutes of a Meeting of the Executive held on Tuesday 17<sup>th</sup> June 2014 at Pippbrook, Dorking, from 7.52pm to 7.57pm

Present:

Executive Members: Councillors Chris Townsend (Leader/Chairman), James Friend (Deputy Leader), Simon Ling, Paul Newman, John Northcott and Charles Yarwood.

## 1. Minutes

**RESOLVED:** That the minutes of the meeting of the Executive held on 8<sup>th</sup> April and 28<sup>th</sup> May 2014 be approved as correct records and signed by the Chairman/Leader.

## 2. Apology for Absence

An apology was received from Councillor Vivienne Michael.

## 3. Planning Policy Working Group – Terms of Reference

The Executive considered a report which recommended renaming the Local Plan Working Group as the Planning Policy Working Group and proposed terms of reference for that Working Group. The Planning Peer Review Working Group had recommended two options to the Executive. The Executive agreed that option 1 be adopted.

### **RESOLVED:**

- (1) That the Local Plan Working Group be renamed the Planning Policy Working Group to reflect its intended remit.
- (2) That the terms of reference of the Planning Policy Working Group be agreed as set out in Appendix 1.

## 4. Appointment of Working Groups

The Leader asked the Executive to approve the membership of the Executive's Working Groups and the Council and Staff Consultative Forum as set out on the schedule circulated at the meeting.

**RESOLVED:** That the appointment of the following Members to the Executive's Working Groups and the Council and Staff Consultative Forum be agreed as set out below:

### Hackney Carriage Consultative Group:

1 Conservative, 1 Liberal Democrat, 1 Independent

John Chandler, Paul Elderton, Simon Ling

### Planning Policy Working Group:

4 Conservatives, 3 Liberal Democrats, 2 Independents

Clare Curran, Chris Hunt, David Mir, John Muggeridge, Stephen Cooksey, Valerie Homewood, Bridget Lewis-Carr, Paula Hancock, John Northcott

Substitutes:

Jatin Patel, Tim Loretto, Mary Cooper

Mole Valley Local Cycle Plan Working Group

2 Conservatives, 2 Liberal Democrats, 1 Independent

Rosemary Dickson, David Mir, Wayne Monkman, David Preedy, Peter Stanyard

Planning Peer Review Working Group

2 Conservatives, 2 Liberal Democrat, 1 Independent

Chris Hunt, Paul Newman, Stephen Cooksey, Valerie Homewood, John Northcott

Sustainable Economy Working Group

2 Conservatives, 2 Liberal Democrat, 1 Independent

Lynne Brooks, John Muggerridge, Raj Haque, Roger Hurst, Simon Ling,

Thomas Flack Working Group:

5 Members from the former Leatherhead Urban District Council Area

3 Conservatives, 1 Liberal Democrat, 1 Independent

Tim Ashton, Lynne Brooks, Howard Jones, Bridget Lewis-Carr, Paula Hancock

Wellbeing Working Group

2 Conservative, 2 Liberal Democrat, 1 Independent

John Chandler, Vivienne Michael, Margaret Cooksey, Philippa Shimmin and Peter Stanyard

Council and Staff Consultative Forum:

4 Conservatives, 3 Liberal Democrats, 1 Independent

Vivienne Michael, Corinna Osborne-Patterson, Sarah Seed, Charles Yarwood, Stella Brooks, Valerie Homewood, Mick Longhurst, Peter Stanyard

Substitutues: Chris Hunt, John Muggerridge, Bridget Lewis-Carr, Chris Townsend

## Planning Policy Working Group

### Terms of Reference

The Planning Policy Working Group is a Group established by the Executive to provide advice to the Executive on the preparation and content of the Mole Valley Local Plan and other Planning Policy.

The Working Group will consist of 9 Members of the Council, will be politically balanced and will be chaired by the Planning Portfolio Holder (who will be one of the 9 members) or his/her nominee.

Up to one substitute Member per Group will be appointed. Due to the complex nature of the remit of the Working Group, and the need to maintain an understanding of the ongoing work programme, substitute Members will receive the same training and development as Members of the Working Group and will be invited to attend all meetings of the Group.

All members of the Working Group will attend in-depth training and development in relation to Planning Policy.

The Working Group will meet as required, on average 6 times per year.

The Working Group will:

- At the first meeting of each Municipal Year, set the agenda for the coming year including a forward looking work programme into future years to reflect the priorities of the Council, subject to review as necessary during the year.
- Oversee and drive forward the preparation of the Mole Valley Local Plan.
- Monitor the preparation of the Plan in light of the Local Development Scheme and the Authority's Monitoring report, and report progress on a regular basis to the Executive.
- Consider the feedback from stakeholders during the course of the preparation of the Local Plan and make recommendations to the Executive on the content of the Local Plan.
- Oversee and drive forward other Planning Policy matters, at the request of the Executive.
- Keep their respective political Groups apprised of the work being undertaken by the Group and the progress made.
- Report its notes to the Executive.