

To the Members of the Executive

Your attendance is requested at a meeting of the Executive to be held in the Council Chamber, Pippbrook, Dorking on **TUESDAY 29th OCTOBER 2013 at 7.00pm** for the transaction of the business set out in the following agenda.

Monday 21st October 2013

Angela Griffiths
Corporate Head of Service

Members of the Executive and Portfolios

Councillor Chris Townsend – Leader of the Council

Councillor James Friend – Environment

Councillor Simon Ling – Finance

Councillor Vivienne Michael – Customer Service and Wellbeing

Councillor John Northcott – Planning

Councillor Charles Yarwood – Communities and Assets

Members are reminded that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.

A member who is not a member of the Executive, may not speak at the meeting unless, before it begins he/she has obtained the Chairman's consent to speak on a specific item. (Please note prior consent is not required for those members detailed under rule 48.3 of Part 4: Rules of Procedure – Standing Orders that relate to the Executive only).

AGENDA

1. Minutes

To approve as a correct record the minutes of the Executive held on 30th July 2013.

2. Apologies for Absence

To receive apologies for absence.

3. Disclosure of Interests

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

4. Councillor Question Time

To receive Councillor questions at this meeting on any matter in which the Executive has powers or duties or which affects the District. Fifteen minutes will be set aside for this purpose. Please note that in accordance with the Council's Constitution a question can only be asked if written notice has been given to the Corporate Head of Service with responsibility for Democratic and Legal Services by 10am on the working day before the meeting.

5. Report of the Scrutiny Committee

The Executive will receive a report on the work of the Scrutiny Committee from the Chairman of that Committee.

Part I

Page No's

6. Medium Term Financial Strategy 2013/14 to 2020/21 [KEY DECISION]

5 - 24

The Executive is asked to

1. note the assumptions underpinning the 7 year financial plan and approve the main themes of the Strategy. In particular, that the Council will:
 - make best use of assets: progressing projects that utilise land and property to improve services and generate income;
 - continue to focus on efficiencies: the Council has been successful in recent years in identifying and realising efficiency savings to balance the budget;
 - optimise the level of fees and charges: the Council will continue to review fees and charges annually, in accordance with the agreed Principles, recognising the potential impact of fee increases on demand;
 - implement moderate increases in Council Tax: the level of Mole Valley's Council Tax increases in recent years has been well below the rate of inflation, but the Council recognises the impact on its base finances of continuing to opt for one-off grants in the medium term, rather than implementing moderate Council Tax increases;
 - improve returns on investment: without compromising unduly on the security and liquidity of investments, the Council will seek to diversify in search of a better yield, with particular consideration of property and property related funds;
 - invest capital to generate income: the Council will focus on opportunities to invest capital in a way that generates benefits for the revenue budget; and
 - make revenue contributions to capital: when circumstances allow, contributions will be reinstated from the revenue budget, to fund the repair and maintenance of assets within the capital programme.
2. approve the intention to target savings of around £0.3m in 2014/15 to assist with the expected target of £0.6M in 2015/16.

Executive Member: Councillor Simon Ling

Corporate Priorities: All

7. 2013/14 Month 6 Budget and Performance Monitoring Report [KEY DECISION] 25 - 46

The Executive is asked to note the Council's year end financial outturn projection and performance for Month 6.

Executive Member: Councillor Simon Ling and Charles Yarwood

Corporate Priorities: All

8. Grounds Maintenance Contract – Procurement Framework [KEY DECISION] 47 - 54

The Executive is asked to agree that

1. Option 1 be approved in order to provide Grounds Maintenance and Arboricultural services to Mole Valley that are in line with the needs of the community;
2. the initial procurement timetable and process be approved and permission to commence the procurement process be granted; and
3. the focus of the procurement process should be to optimise Council expenditure and deliver Value for Money.

Executive Member: Councillor James Friend

Corporate Priorities: All

9. Planning Peer Review 55 - 78

The Executive is asked to

1. note the contents of the LGA Planning Peer Report;
2. agree that an Executive-led focused working group, comprising of 2 Conservative, 2 Liberal Democrat and 1 Independent member, including the Portfolio Holder for Planning and the Chairman of the Development Control Committee be established in order to consider the recommendations of the LGA Planning Peer Review and to develop and progress an action plan;
3. agree that the Working Group reports back to the Executive with recommendations and that any recommendations which require the approval of the Council be reported to an appropriate Council meeting; and
4. request Group Leaders advise the Corporate Head of Service (Democratic Services) of their nominations to the Working Group.

Executive Member: Councillor John Northcott

Corporate Priorities: Access to Services, Environment, Value for Money

10. Support for Leith Hill Action Group 79 - 88

The Executive is asked to agree that a sum of £3,000 is given to the Leith Hill Action Group, to help them in their campaign against an application to carry out exploratory drilling for oil near Coldharbour.

Executive Member: Councillor John Northcott

Corporate Priorities: Environment

11. Establishment of Working Groups of the Executive 89 - 92

(1) The Executive is asked to approve the establishment of the following Working Groups of the Executive:

Sustainable Economy Working Group
Wellbeing Working Group
Time limited Cycling Working Group

(2) That each Working Group comprise five Members as follows – 2 Conservatives, 2 Liberal Democrats, 1 Independent (one of whom will be the Leader or appropriate portfolio Holder).

(3) That each of the first two Working Groups meet 4 – 5 times per Municipal Year.

(4) That the Cycling Working Group meet on three occasions and complete its work by late April/early May 2014.

(5) That where appropriate the Leader or Portfolio Holder will request Officers to produce report(s) to the Executive and that these reports include the views expressed by the Working Group.

(6) That the Working Groups be asked to consider appropriate terms of reference at their first meeting and the Corporate Head of Service with responsibility for Democratic Services in consultation with the Leader be authorised to finalise the terms of reference.

Executive Member: Councillor Chris Townsend

Corporate Priorities: Access to Services, Environment

12. Urgent Items

To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

If you require a copy of this agenda, any of the reports or a large print version of the agenda, please contact Victoria Foreman on 01306 879355 or victoria.foreman@molevalley.gov.uk