

To the Members of the Audit Committee

Your attendance is requested at a meeting of the Audit Committee to be held in the Council Chamber, Pippbrook, Dorking on **THURSDAY 25 JULY 2019 at 7.00pm** for the transaction of the business set out in the following agenda.

17 July 2019

Karen Brimacombe  
Chief Executive

Members of the Committee: Councillors Lynne Brooks (Chairman), Mary Cooper (Vice-Chairman), Roger Adams, Tim Ashton, Paul Elderton, David Preedy and Caroline Salmon

**The Chairman would like to remind Members that they have the opportunity to ask Officers questions, in respect of issues concerning matters of detail or for further clarification, prior to the meeting.**

#### **AGENDA**

**1. Minutes**

To approve as a correct record the minutes from the meeting of the Audit Committee held on 21 May 2019.

**2. Apologies for Absence**

To receive apologies for absence.

**3. Disclosure of Interests**

To receive any disclosures of interests from Members (either disclosable pecuniary interests or non pecuniary interests) in relation to any items included on the agenda for this meeting in accordance with the Council's Code of Conduct.

**4. Internal Audit Progress Report**

**AC5**

**Recommendations:**

That the Audit Committee:

- i. Notes the progress against the 2019-20 Audit Plan as set out in Appendix A
- ii. Notes the progress to implement recommendations from Internal Audit Reports undertaken in 2018/19

**5. Annual Governance Statement (AGS) 2019**

**AC21**

**Recommendations:**

That the Audit Committee approves the AGS 2019 for inclusion in the Statement of Accounts 2018-19

**6. 2018/19 Statement of Accounts**

**AC35**

**Recommendations:**

1. That the final sign-off of the 2018/19 Statement of Accounts be delegated to the Section 151 Officer, and the Chairman of Audit Committee, following receipt of an Audit Findings Report from Grant Thornton.
2. That officers be requested to consider possible amendments to the Council's Constitution, to permanently implement the delegation detailed in recommendation (1), recognising the new, shorter, timeframe for the audit process, and the consequent need to make the sign-off process as efficient as possible, and to bring proposals back to a future meeting of the Audit Committee.

**7. Audit Committee Annual Report 2018/19 and Work Plan 2019/20**

**AC39**

**Recommendations:**

That Audit Committee:

1. Notes the progress against the 2018/19 work plan
2. Reviews the terms of reference and consider whether any amendments are required
3. Approves the work plan for 2019/20

**8. Treasury Management – Annual Report and Prudential Indicators - 2018/19**

**AC49**

**Recommendations:**

1. To receive the Treasury Management Annual Outturn report for the financial year ended 31<sup>st</sup> March 2019 and note the performance against

the prudential indicators as detailed in Appendix A.

2. To commend the report to Council making any other relevant recommendations and observations as Members see fit.

## 8. Urgent Items

To consider any items of business, other than those shown on this agenda and which, by reason of special circumstances to be stated at the meeting, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

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